

INSPECTION AND ACCEPTANCE REPORT

University of the Philippines - Diliman

Agency

Supplier:
PO No.:
Requisitioning Office/Dept.:

IAR No.: _____ Date: _____
Invoice No.: _____ Date: _____

Stock No.	Unit	Description	Quantity	Amount
DATE	OR#	(ARTICLE)		
			TOTAL	

INSPECTION

Date Inspected :

Inspected, verified and found in order as to quantity and specification

Authorized Inspector
Supply and Property Management Office

Noted by:

Prof. DAN A. SAGUIL
Acting Director, UP-SPMO

ACCEPTANCE

Date Received : _____

Complete
 Partial (Please specify quantity)

Project Coordinator

Faculty Adviser