



**UP Diliman Performing Arts Scholarship Program (UPD PASP)  
RECOMMENDATION FORM  
FOR \_\_\_ SEM, SY 20\_\_\_ - 20\_\_\_**

UPD Official Student Performing Arts Group: \_\_\_\_\_

Date of Conferment of Honorific Title/Award: \_\_\_\_\_

Name of Faculty Adviser: \_\_\_\_\_ Contact No/s: \_\_\_\_\_

Name of Artistic Director: \_\_\_\_\_ Contact No/s: \_\_\_\_\_

**TABLE 1. COMPLETE LIST OF CURRENT MEMBERS**

*Use additional sheets, if necessary. Please have each sheet certified by the faculty adviser and college dean/VCSA*

#	Complete Name of Member	Membership Status/Role	Student Number	Degree/Course/Year	Date accepted as a REGULAR member (AY/SEM)

**TABLE 2. NAME OF CURRENT REGULAR MEMBERS RECOMMENDED FOR THE SCHOLARSHIP**

*Use additional sheets, if necessary. Please have each sheet certified by the faculty adviser and college dean/VCSA*

#	Complete Name	First Application or Renewal (pls indicate AY and semester of previous successful application)	Previous Semester		Address and Contact Numbers
			No. of units	GWA	

Certified by:

\_\_\_\_\_  
Name and Signature of Faculty Adviser  
College/Unit: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of College Dean/VCSA  
College/OVCSA: \_\_\_\_\_  
Date: \_\_\_\_\_

**PLEASE NOTE THE FOLLOWING:**

- Who are eligible to apply for the scholarship:
  1. The applicant is an active member of the organization conferred with the title *Official Student Performing Arts Group of UP Diliman* for at least two consecutive semesters
  2. The applicant has played important roles in the organization's production(s) either as a performer or a member of the artistic or production team
  3. The applicant was enrolled in at least 15 units of academic courses during the previous semester
  4. The applicant has a General Weighted Average (GWA) not lower than 2.00 during the semester prior to application
  5. Applicant shall submit all required documents and comply with the application guidelines
  
- Application Requirements:
  1. The applicant must submit the following documents to his/her faculty adviser:
    - a. Duly accomplished application form. *The application forms are available at the OICA office or downloadable from the OICA website : [www.oica.upd.edu.ph](http://www.oica.upd.edu.ph)*
    - b. Cover letter
    - c. True Copy of Grades (TCG) or CRS print-out of the semester prior to the semester of the application certified by the College Secretary of the unit where the applicant is enrolled
    - d. Portfolio of the applicant's active participation in the group verified by the artistic director and noted by the faculty adviser
  2. The faculty adviser of an *Official Student Performing Arts Group of UP Diliman* shall forward to OICA the list of recommended members who are eligible to receive the scholarship together with their application documents on or before the set deadline. *The recommendation forms are available at the OICA office or downloadable from the OICA website : [www.oica.upd.edu.ph](http://www.oica.upd.edu.ph)*  
**NO application will be accepted beyond the set deadline.**
  
- Other Requirements/Reminders:
  1. The scholarship is renewable every semester. The renewal follows the same procedure as the new application. However, for the REAPPLICATION, the scholar must have maintained a GWA of 2.25 or better
  2. If the recipient's organization is no longer an *Official Performing Arts Group of UP Diliman*, it must renew its status first before the recipient may reapply to the scholarship program
  3. The UPD Performing Arts Scholars must continue their active membership in the group for the duration of the semester for which he/she was granted the scholarship.
  4. A scholar who becomes inactive during the semester concerned, as reported by the artistic director/faculty adviser, will be required to pay his/her tuition fee.
  5. A Recipient is barred from reapplying for two (2) consecutive semesters if he/she:
    - a. Becomes an inactive member of the organization
    - b. Receives a grade of 5.0; and
    - c. Receives a GWA lower than 2.25
  6. UPD Performing Arts Scholars may no longer apply under the STS program.

**For guidelines and downloadable forms please refer to the OICA website link: [www.oica.upd.edu.ph/grants/up-diliman-performing-arts-scholarship-program-upd-pasp](http://www.oica.upd.edu.ph/grants/up-diliman-performing-arts-scholarship-program-upd-pasp) . You may also inquire at UPD-OICA with contact nos. 981-8500 local 2659 or email: [oica.awardsprogram@gmail.com](mailto:oica.awardsprogram@gmail.com)**